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| **Commissioned** | **Agenda item** | **Action**  | **Milestones** | **RAG rating** | **Date of completion** |
| 17 January  | Social prescribing  | Officers to develop and implement a delivery plan for social prescribing  | Paper to be presented at the June Board meeting detailing proposals. |  | 12 June  |
| 17 January | Any Other Business | Members suggested Sport England, Arts Council and the FA attend future meetings | Sport England spoke at March Board meeting, alongside tourism consultants and Sheffield City Council. Arts Council England invited to June Board meeting, and FA to be invited to future meetings. |  | 21 March12 June |
| 21 March | Tourism skills research | Consultants to progress this work as directed.  | Research report to be presented at June Board meeting. Report to launch at LGA annual conference. |  | 12 June3 July  |
| 21 March | Tourism levy update | Officers to prepare a procurement brief, incorporating members’ comments. Officers to scope how best to engage the tourism sector, local authorities and other relevant parties with the subsequent report. | Advertise procurement brief and appoint contractor.Board paper to be presented.  |  | July 2019Board meeting September 2019  |
| 21 March | Sport England presentation | Board to determine how they can support Sport England’s work once more evidence has emerged from the local pilots. Raise awareness of SE small grants offer. | Sport England to release more information about the local pilots.  |  | TBCMay, June and July 2019 Bulletins |
| 21 March | Spending Review Campaign  | Officers to work with media colleagues to incorporate lines related to culture, tourism andsport as directed by the BoardEncourage councils and councillors to make the case for investment in culture | Ongoing inclusion of culture, tourism and sport priorities in LGA Spending Review Campaign.CTS officers will liaise with the campaigns team. |  | Spending Review announcement (TBC)As above |
| 21 March | Blue Plaque scheme  | Officers to continue scoping the project. | Offer from Portsmouth to be circulated to LGA members. |  | June 2019 bulletin |
| 21 March | Speaking invites | Circulate guidance to members on handling speaking invites. |  |  | 12 June |
| 21 March  | Outside bodies  | Officers to note that Cllr Peter Golds also attended the Jordanian Roundtable.Cllr David Jeffels to circulate the notes from the Coastal SIG.  | Noted.Coastal SIG update circulated. |  | 21 March25 March |