|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Commissioned** | **Agenda item** | **Action** | **Milestones** | **RAG rating** | **Date of completion** |
| 17 January | Social prescribing | Officers to develop and implement a delivery plan for social prescribing | Paper to be presented at the June Board meeting detailing proposals. |  | 12 June |
| 17 January | Any Other Business | Members suggested Sport England, Arts Council and the FA attend future meetings | Sport England spoke at March Board meeting, alongside tourism consultants and Sheffield City Council.  Arts Council England invited to June Board meeting, and FA to be invited to future meetings. |  | 21 March  12 June |
| 21 March | Tourism skills research | Consultants to progress this work as directed. | Research report to be presented at June Board meeting.  Report to launch at LGA annual conference. |  | 12 June  3 July |
| 21 March | Tourism levy update | Officers to prepare a procurement brief, incorporating members’ comments.  Officers to scope how best to engage the tourism sector, local authorities and other relevant parties with the subsequent report. | Advertise procurement brief and appoint contractor.  Board paper to be presented. |  | July 2019  Board meeting September 2019 |
| 21 March | Sport England presentation | Board to determine how they can support Sport England’s work once more evidence has emerged from the local pilots.  Raise awareness of SE small grants offer. | Sport England to release more information about the local pilots. |  | TBC  May, June and July 2019 Bulletins |
| 21 March | Spending Review Campaign | Officers to work with media colleagues to incorporate lines related to culture, tourism and  sport as directed by the Board  Encourage councils and councillors to make the case for investment in culture | Ongoing inclusion of culture, tourism and sport priorities in LGA Spending Review Campaign.  CTS officers will liaise with the campaigns team. |  | Spending Review announcement (TBC)  As above |
| 21 March | Blue Plaque scheme | Officers to continue scoping the project. | Offer from Portsmouth to be circulated to LGA members. |  | June 2019 bulletin |
| 21 March | Speaking invites | Circulate guidance to members on handling speaking invites. |  |  | 12 June |
| 21 March | Outside bodies | Officers to note that Cllr Peter Golds also attended the Jordanian Roundtable.  Cllr David Jeffels to circulate the notes from the Coastal SIG. | Noted.  Coastal SIG update circulated. |  | 21 March  25 March |